



**REQUEST FOR SEALED PROPOSAL
POLE TRAILER
OCTOBER 28, 2016**

Sealed proposals will be received until **2:00 p.m. on Monday, November 14, 2016**, by the City of Martinsville Electric Department to contract with a firm for the purchase of (1) each Pole Trailer. Proposals will be received in the office of the Senior Buyer, Robin Legus, City of Martinsville Warehouse, 990 Fishel Street, in Martinsville, VA. 24112-3248. Proposals may be mailed to the City of Martinsville Purchasing Department, P.O. Box 1112, Martinsville, Va. 24114-1112. Place "Pole Trailer" and the proposal due date on the lower left hand corner of the envelope. Faxes and emails are not acceptable. There will not be a formal opening. The City's minimum specifications are listed below. We do prefer these specifications, but the City will consider other options also.

Min. Specifications:

Base unit weight: 3,000 lb.

- 11,700 lbs. GVWR - calculated at 15% weight transfer to tow vehicle
- 8,700 lbs. load capacity (based on 10K axle)

DIMENSIONS

- Retracted and extended length adjustments: 25' /32' / 40'
- Cargo bed (inside dimensions): 39" x 119"
- Overall width:95"
- Bolster height:42"

AXLE (standard)

- 10,000 lbs. axle - (Optional axles: 12K 15K & 20K)
- Oil bath hubs
- electric brakes
- Slipper spring suspension

- Adjustable spring pads for axle alignment
- Reinforced spring hangers with 3" structural channel
- (4) four - ST235/80R16 LR-E tires, 3000 lb. capacity per tire in dual application
- (4) four - 16" x 6" dual wheels (8 hole on 6 1/2" bolt circle)
- (4) four – wheel chocks with holders mounted to the frame

POLE BOLSTERS

- Front removable/adjustable bolster: 45" wide tubular bolster (mounted on extendable tongue)
- Center bolster: 5" double "C" fabricated bolster with 21" lever lock stanchions
- Rear bolster: 5" double "C" fabricated bolster with 21" lever lock stanchions
- Pole cradle: Single pole cradle at front of A-frame tongue for center pole
- (4) four - Heavy duty ratchet-type winch binders with breaker bar
- (4) four - 15' long x 4" wide x 12,000 lbs. nylon straps

TONGUE & HITCH

- 8" x 4" x 1/4" wall extendable tongue with UHMW polyethylene wear pads
- 6-Position adjustable hitch plate
- 2 1/2" Lunette eye, 42,000 lbs. capacity
- 3/8" x 36" long safety chains with safety hooks to match trailer GVWR
- Extendable tongue is attached to trailer with removable, bolt-on collar with greaseable roller for easy extending and retracting

A-FRAME & JACK

- 7" structural channel A-frame tongue supports set on offset for increased strength
- Drop leg jack (12,000 lb. static load capacity)

MAIN FRAME

- 7" x 4" tubular steel main frame
- 10" x 6" receiver tube for extendable tongue
- 7" x 4" tubular steel crossmembers under center and rear bolsters

- 3" structural C-channel crossmembers
- 6 stake pockets for additional tie down

FENDERS

- Fenders: 1/8" steel diamond tread plate fender construction
- One pair mud flaps

12 VOLT WIRING SYSTEM

- ICC & DOT approved lights and conspicuity tape
- Sealed beam, rubber mounted stop, turn, tail and marker lights, LED Lights only
- S.O. cable wiring harness run internally wherever possible. External wiring is clamped on 16" centers with rubber lined clamps
- Wiring harness is terminated in junction boxes
- Wiring connections are soldered and sealed with heat shrink tubing
- Extendable tongue is wired internally with 6-way receptacles at each pin location
- 36" wiring pigtail with 6-Way aluminum die cast plug terminated at junction box
- 6-Way aluminum die cast electric socket (Truck Side) in rear butt tube for light bar hook-up
- Breakaway kit with absorbed glass matt (AGM) battery & trickle charger

PAINT

- Trailer is completely sandblasted
- Seams are sealed with paintable caulk
- Rust prohibitive two-part epoxy polyamide primer
- Two-part acrylic polyurethane topcoats, white
- Optional pricing for hot dipped galvanized finish.

WARRANTY:

- Give warranty details

Quote F.O.B. Martinsville, Va. Freight prepaid and allowed. (24112) The City will take ownership of this trailer once it is unloaded on our shipping dock. Do not quote F.O.B. Shipping Point.

For more information please contact Robin Legus, Senior Buyer, by email at rlegus@ci.martinsville.va.us or Karen Mays, Purchasing Manager by email at kmays@ci.martinsville.va.us. Your inquiry will be forwarded, answered and then sent back to you. The City will determine if an addendum is required.

The City of Martinsville reserves the right to accept or reject any and all proposals, to waive any informality and to award this proposal as determined to be in the best interest of the City. The City does reserve the right to negotiate with one or all firms.

Selection Criteria:

- 1. Ability to meet the General Specifications. Attach a detailed brochure and/or specification sheet.**
- 2. Warranty; please attach warranty information.**
- 3. Delivery Schedule.**
- 4. Payment Terms.**
- 5. Ability to ship F.O.B. Martinsville, Va. Freight prepaid and allowed, as stated in the specifications.**
- 6. Price/s**

REFERENCES:

Proposal shall provide a list of at least 3 references where equipment has been sold. Each reference shall include the name of the organization, the name of the contact person, the email address and telephone number.

ORGANIZATION NAME/CONTACT PERSON/EMAIL ADDRESS/TELEPHONE

**City of Martinsville
Signature Sheet
Pole Trailer**

My signature certifies that the proposal as submitted complies with the Specifications as set forth in the Request for Proposal.

My signature further certifies that this proposal is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud. I understand collusion is a violation of Virginia Governmental Fraud Act and Federal Law and can result in fines, prison sentences and civil damages awards. I agree to this proposal by all conditions of the proposal and certify that I am authorizing to sign this proposal.

To receive consideration for award, this signature sheet must be returned to the Purchasing Department as it shall be a part of your response.

If there are any parts of the terms and conditions that your company cannot meet, please indicate which ones on an attached page.

Company Name: _____

Address: _____

Signature: _____

Name (type of print) _____

Official Title: _____

Federal Tax ID Number: _____

Date: _____

Telephone Number: _____

Email Address: _____

PROPOSAL ACCEPTANCE PERIOD

Any proposal in response to this solicitation shall be valid for (30) days. At the end of the (30) days, the proposal may be withdrawn at the written request of the proposer. If the proposal is not withdrawn at that time it remains in effect until an award is made or the solicitation is canceled.

PIGGY BACK CLAUSE

According to the State of Virginia Public Procurement Act, any other state, local or government agency may use this bid as a basis for procuring such items.

FUNDS

The purchase of this trailer is contingent upon funds being available

INFORMATION

Information concerning proposals will not be released until a decision has been made.

INCURRING COST

The City of Martinsville is not liable for any cost incurred by contractors prior to issuance of a contract/purchase order.

TAX EXEMPT

The City of Martinsville is tax exempt and a tax exempt form will be issued to the successful vendor.

PROPOSAL FORM

**TO: CITY OF MARTINSVILLE
MARTINSVILLE, VIRGINIA**

The undersigned has carefully examined the Specifications and hereby declares to furnish the following item in the matter prescribed in the specifications, for the following price:

TOTAL COST

**1 each Pole Trailer, as described
State Brand and Identifying numbers**

\$ _____

Quote the Option of Galvanized Finish

\$ _____

Promised Delivery Date:

Vendor Name: _____

Address: _____

By: (Signature & Title) _____

Date: _____

Phone & Fax Numbers

P _____

F _____

Email Address: _____

Detailed Brochures/Specifications/Warranty Attached: